
BDS - 2020 Conference Requirements

Accommodation:

- Accommodation (single en-suite rooms) – 325 delegates / Serviced rooms?
- Accommodation (double en-suite rooms) – 10 rooms
- Lecture theatre for 325 delegates (preferably tiered)
- Workshop rooms x 8 – classrooms to accommodate up to 50 delegates with audio visual capabilities.
- Exhibition space – preferably a single space to accommodate 25 exhibitors (4m wide stands)
- Refreshment Area – ability to serve 325 delegates with 20 minutes close to or within the exhibition space.
- Lecture theatre / Workshop rooms / Exhibition space / Refreshment Area all to be located in the same building or adjacent building (very short distance away)
- Car Parking – 200 cars

Meals:

- Breakfast (hot & cold buffet)
- Lunch (hot & cold buffet)
- Informal Dinner (hot buffet)
- Formal Dinner (325 seated served 3 course hot meal)

Other:

- Good transportation links – Motorway network / Train / Airports / Easy links to university
- Site visits – At least four varied reservoir sites within no more than 1.5 hour coach travel.
- Range of activities for accompanying persons.