



# The British Dam Society

## BDS 15<sup>th</sup> Supervising Engineers' Forum 2021

Thursday 16<sup>th</sup> September 2021

Nottingham University, Jubilee Campus, Exchange Building

### Joining Instructions

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## Dear Delegate

Below you will find information on the venue location, general information regarding the forum, local travel information.

## Registration & Finish Time

The forum is being held at the University of Nottingham's Jubilee Campus in the Exchange Building (Building 2 – Jubilee Campus Map).

Registration commences at 9am

Arrival refreshments will be served in the Foyer of the Exchange Building from 9.00am to 9.45am.

Registration will consist of the following parts – Covid-19 health check / Delegate name check / Name badge pick up. **Please assist the registration team moving through the registration process in this order and by having your Covid-19 evidence ready to show when you arrive at the registration desk.**

The sessions are to be held in Lecture Theatre Three, commencing from 9:45am.

The forum is programmed to finish at approximately 4.00pm.

Leaving refreshments will be served until 5.00pm

## Covid Precautions

Please reacquaint yourselves with the Covid-19 requirements provided as part of the joining instructions and republished at the end of this document.

## Venue Address and Contact Details

The venue address is:

The University of Nottingham  
Jubilee Campus  
Wollaton Road  
Nottingham  
NG8 1BB

Tel.: 0115 951 5151

Website:

<https://www.nottingham.ac.uk/about/visitorinformation/mapsanddirections/jubileecampus.aspx>

A location map of the venue is included at the end of these joining instructions or can be obtained electronically via the University's [website](#).

## Left Luggage

Due to current restrictions, there are no arrangements for left luggage.

## Refreshment Breaks and Lunch

Mid-morning interval and leaving refreshments will be held in the Exchange Building Foyer. Lunch will be served in the Catering Atrium (Building 5 – Jubilee Campus Map). Please see the forum programme for timings.

## Travel

The venue is in the Lenton area of Nottingham, which is to the West of the city. Please refer to the University's [website](#) for information on travelling to the venue, whether by car or public transport.

There are two entrances marked on the campus map: -

- Main entrance to the North – post code NG8 1BB
- Or the southern Jubilee Conference Centre entrance – post code NG7 2TU

## Parking

If travelling by car, there is parking on campus, please refer to the campus map for the appropriate parking areas. Provided in the delegate pack is a parking permit – **please print the parking permit** to enable you to have free parking.

**Please note, failure to display a paper copy of the parking voucher as detailed will result in a penalty charge notice being issued. Other terms and conditions are included on the parking permit.**

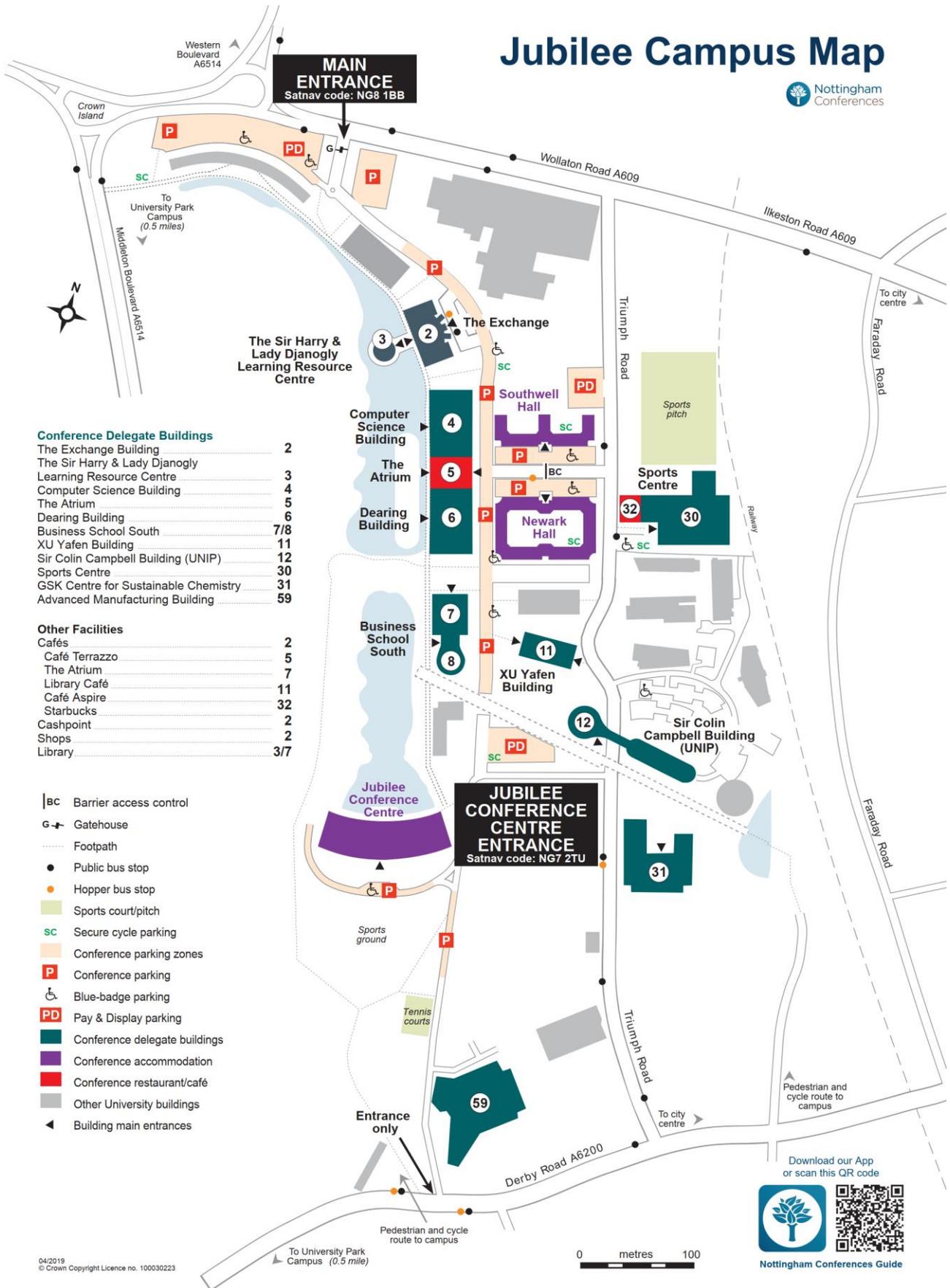
## Questions and Answers

As well as the normal question and answer sessions, we are inviting you to consider questions beforehand and sending via e-mail to [registrations@britishdams.org](mailto:registrations@britishdams.org).

Please advise which session and presentation the question is aimed at. In particular we would be grateful for some pre-questions for the Open Forum session to be held at the end of the day.

# Nottingham University, Jubilee Campus Map

## Jubilee Campus Map



## **Covid Precautions**

The BDS 15<sup>th</sup> Supervising Engineers' Forum is to take place on Thursday 16<sup>th</sup> September 2021 at the University of Nottingham. To reduce the risk to delegates and staff, the following precautions will be implemented: -

### **Pre-Arrival**

If you feel unwell or are displaying Covid-19 symptoms, please do not travel to the event or to campus. If you or anyone in your household has Covid-19 symptoms you must self-isolate (this means staying at home).

Upon arrival, you must demonstrate your Covid-19 status to gain entry in ONE of the following ways:

1. Full vaccination (first and second dose), and with the second dose administered at least 14 days before your visit. You can demonstrate this via your NHS Covid Pass on the NHS App, via your downloaded status from the NHS website or GP letter; or
2. A negative lateral flow test taken within 48 hours of your visit demonstrated via your NHS Covid Pass on the NHS App or via an NHS text/email; or
3. Proof of natural immunity (positive PCR test within the last six months, after self-isolation has ended and up to 180 days after taking the test). You can demonstrate this via your NHS Covid Pass on the NHS App.

It's quick and simple to demonstrate your Covid-19 status using the NHS Covid Pass. There are three simple ways to access it, but we advise that you do this BEFORE you attend the event.

Please note that failure to provide evidence of your Covid-19 status may result in you being refused entry without a refund. If you, or any members of your booking, are unable or unwilling to provide evidence of Covid-19 status, please contact us as soon as possible.

### **Masks and face coverings**

Whilst the wearing of face coverings is no longer mandatory, we strongly recommend that all delegates, unless exempt, wear a face covering when not presenting, drinking or eating.

We also ask you to respect people's choices and wishes and follow any directions provided.

### **Follow Campus Signage**

Signs and instructions are in place around the University campus to keep you - and those around you - safe; please ensure that you follow all relevant guidance.

### **Dining Hall**

When meals and refreshments are served, you are encouraged to follow social distancing whilst queuing and when moving around, and wear a face mask (unless exempt).

### **Maintain Social Distancing**

We encourage you to maintain social distancing at all times.

### **Sanitisation, Cleaning and Directional Measures**

All staff and delegates are encouraged to wear face coverings, unless exempt. All University staff are required to wash /sanitise their hands more frequently (i.e. hourly or more).

Sanitising stations (with more than 60% alcohol based gels) will be located near main entrances, reception desks, lifts and all meeting rooms. All public areas, including toilets have enhanced cleaning scheduled throughout the day

### **Isolation and Reporting Advice**

If you become ill whilst on site with symptoms of Covid-19, you must isolate immediately and contact the Event Organiser.